



A meeting of the Parks and Recreation Committee will be held on, January 8<sup>th</sup>, 2019 @ 3:30 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI

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**Parks and Recreation Committee Meeting Agenda**  
**Tuesday, January 8th, 2019**

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of December 11th, 2018 meeting.
4. Recreation Department Quarterly report.
5. Recreation Director's report. (Handout at meeting).
6. Executive Director of Recreation & Events report. (Hand out at meeting)
7. Public Work's Superintendent report. (Hand out at meeting).
8. Discussion and possible action regarding Parks and Recreation Plan.
9. Discussion and possible action regarding REC Center fees, programming, events and policies.
10. Discussion and possible action regarding a campground Host at City Park
11. Consideration and possible action Items for the February agenda.
12. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl.); City Clerk Lana Bero (w/encl.); Recreation Director Kent Kostelecky (w/encl.); Executive Recreation Director Gavin Scray(w/encl.); Assistant Recreation Director Adrienne Lacey (w/encl); City Attorney Jonathan Sbar (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

*A possible quorum of Common Council members may be present at this meeting.*

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

## PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 12/11/18

1. Committee Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 03:35 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:  
**MEMBERS PRESENT:** Alderpersons, Kowalski, Hitt, Keller, Noppenberg.  
**ABSENT:** Alderperson Walters.  
**OTHERS PRESENT:** Mayor Genisot, Recreation Director Kostelecky, Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Alderperson Polzin, and Superintendent of Public works, Pat Carlson, Assistant Recreation Director Adrienne Lacy, Sue Erdman, Emma Kuhn, Lynette Brosig & Amber Myszka.
3. **Approve minutes of November 13th, 2018 meeting.**  
Alderperson Hitt moved/ Noppenberg seconded and all concurred to approve as presented the meeting minutes from 11/13/2018.
4. **Recreation Department Quarterly Reports.**  
The Quarterly report is provided for information only. No action was taken
5. **Recreation Director's Report**  
Recreation Director Kostelecky provided his monthly report to the Committee. No action was taken
6. **Community REC Center update.**  
Executive Director Scray handed out an update on the new Community REC center stating Boldt Co. provided a project update stating the Panel installation is complete. Roy Ness Contracting has completed the installation of the gutters on the North Elevation and the rake trim on the front of the building and will continue with rake trim on the back of the building and then began installation of the gutters on the South Elevation.
7. **Public Work's Superintendent Report**  
Public Work's Superintendent provided his monthly report. No action was taken
8. **Discussion regarding Parks and Recreation Plan.**  
The committee passed on this agenda item and will re-visit at the January Parks & Recreation meeting.
9. **Discussion and possible action regarding Campground Host at City Park campground.**  
The committee discussed having a host stay at the campground on a monthly basis to help with monitoring the campground, parking and possible some cleaning of the bathrooms, the committee would like to discuss in further detail at the next meeting and took no action on the agenda item.
10. **Discussion regarding REC Center regarding fees, programming, events, mission and policies.**  
Recreation Director Kostelecky, Executive Recreation Director Gavin Scray, and Assistant Recreation Director Adrienne Lacy put together a handout that explained some proposed changes for next year, which includes new, open Swim Hours, which would include Family Nights. Adrienne also explained how the Recreation department will be in partnership with the Marinette School district regarding Swim Lessons. A handout was also provided to explain the new proposed supervised playground location and Summer Day Camp hours and fees.
11. **Discussion and possible recommendation to the Common council to approve the LiveBarn Event broadcasting agreement.**  
Executive Recreation Director Gavin Scray explained that the LiveBarn is an automated sports broadcasting system for the delivery of live and/or on demand video and audio streaming to internet connected devices. The host would install T.V's/Cameras for event broadcasting. The City of Marinette would pay nothing for the service and get a 30% of the subscriptions bought for the services. Alderperson Hitt moved/ Noppenberg seconded and all concurred to recommend the Common Council **approve** the LiveBarn Broadcasting agreement.

**12. Presentation regarding Rec Desk Scheduling Assistant.**

Assistant Recreation Director Adrienne Lacy presented how the Rec Desk Scheduling will look on the City of Marinette's Website and how customers can go about to rent and pay for rentals, programs, parties, etc.

**13. Items for next agenda.**

- Outdoor Recreation Plan Update
- Update regarding REC Center, programming, events, mission and policies.
- Update on Campground Host at City Park.

**14. Adjournment** – Alderpersons Noppenberg moved/Hitt seconded and all concurred to adjourn at 4:23PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Tuesday 1/8/19** @ 3:30 in the Common Council Chambers).*

2016-2018 Quarterly Revenue Comparison

	Oct. 2016	November, 2016	December, 2016	Quarter Totals	October, 2017	November, 2017	December, 2017	Quarter Totals	October, 2018	November, 2018	December, 2018	Quarter Totals
Learn-to-Skate	\$32.00	\$340.00	\$116.00	\$488.00	\$64.00	\$419.00	\$84.00	\$567.00	\$280.00	\$440.00	\$276.00	\$1,000.00
Skating Admission	\$775.50	\$4,310.75	\$3,016.00	\$8,102.25	\$777.00	\$4,784.00	\$2,482.00	\$8,043.00	\$1,352.50	\$4,493.00	\$2,786.00	\$8,631.50
Skating Passes	\$1,110.00	\$1,420.00	\$445.00	\$2,975.00	\$750.00	\$1,560.00	\$500.00	\$2,810.00	\$1,740.00	\$540.00	\$385.00	\$2,665.00
Ice Rentals	\$0.00	\$0.00	\$150.00	\$150.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$170.00	\$0.00	\$170.00
Skate Rentals	\$208.50	\$1,265.75	\$828.00	\$2,302.25	\$297.00	\$1,393.00	\$847.00	\$2,537.00	\$301.00	\$1,342.75	\$871.00	\$2,514.75
Tennis Admission	\$420.00	\$759.50	\$900.50	\$2,079.00	\$564.00	\$621.00	\$1,043.00	\$2,248.00	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Passes	\$2,170.00	\$1,305.00	\$0.00	\$3,475.00	\$2,235.00	\$210.00	\$0.00	\$2,445.00	\$0.00	\$0.00	\$0.00	\$0.00
Pickleball	\$0.00	\$0.00	\$0.00	\$0.00	\$171.00	\$117.00	\$177.00	\$465.00	\$0.00	\$0.00	\$0.00	\$0.00
Paper Sales	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pool Admission	\$0.00	\$0.00	\$0.00	\$0.00	\$37.50	\$0.00	\$0.00	\$37.50	\$0.00	\$0.00	\$0.00	\$0.00
Swim Lessons	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Pool Pass	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$80.00	\$0.00	\$80.00
Pool Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lifeguard Certification Class	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Swim Supply Resale	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Sports Camps	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Parties	\$0.00	\$0.00	\$0.00	\$0.00	\$315.00	\$152.50	\$150.00	\$617.50	\$205.00	\$596.00	\$328.50	\$1,129.50
Gift Certificates	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$285.00	\$285.00
Duer Rentals	\$120.00	\$460.00	\$121.50	\$701.50	\$569.00	\$293.00	\$210.00	\$1,092.00	\$652.00	\$321.00	\$63.00	\$1,036.00
Hilkey Rentals	\$0.00	\$0.00	\$0.00	\$0.00	\$625.00	\$0.00	\$15.00	\$640.00	\$0.00	\$0.00	\$0.00	\$0.00
Bend and Stretch	\$212.00	\$142.00	\$125.50	\$480.50	\$95.00	\$205.50	\$84.00	\$384.50	\$115.50	\$115.50	\$73.50	\$304.50
Babysitter Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Youth Baseball	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Tennis Lessons	\$293.00	\$513.00	\$40.00	\$846.00	\$488.00	\$51.00	\$0.00	\$539.00	\$0.00	\$0.00	\$0.00	\$0.00
MMNYHA Ice Rent	\$0.00	\$12,000.00	\$12,000.00	\$24,000.00	\$0.00	\$12,500.00	\$12,500.00	\$25,000.00	\$0.00	\$12,500.00	\$12,500.00	\$25,000.00
Concession Commissions	\$204.90	\$0.00	\$180.00	\$384.90	\$154.26	\$0.00	\$380.00	\$514.26	\$183.94	\$0.00	\$0.00	\$183.94
Basketball Admission	\$0.00	\$5.00	\$0.00	\$5.00	\$0.00	\$15.00	\$0.00	\$25.00	\$0.00	\$0.00	\$0.00	\$0.00
Hoagland Fund	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Community Rec. Deposits	\$187.50	\$182.50	\$40.00	\$410.00	\$30.00	\$10.00	\$0.00	\$40.00	\$0.00	\$1,900.00	\$300.00	\$2,200.00
Rec. Trip Deposits	\$37.50	\$0.00	\$0.00	\$37.50	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Lifeguard Deposits	\$0.00	\$0.00	\$30.00	\$30.00	\$0.00	\$690.00	\$0.00	\$690.00	\$0.00	\$0.00	\$0.00	\$0.00
Flag Football Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Softball Revenue	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Volleyball Revenue	\$40.00	\$0.00	\$56.00	\$160.00	\$114.00	\$50.00	\$56.00	\$220.00	\$72.00	\$32.00	\$30.00	\$134.00
Skate Sharpening	\$156.00	\$255.00	\$246.00	\$657.00	\$144.00	\$327.00	\$219.00	\$690.00	\$156.00	\$264.00	\$264.00	\$684.00
Special Events Revenue	\$1,159.00	\$1,040.00	\$377.00	\$2,576.00	\$855.00	\$1,285.00	\$765.00	\$2,905.00	\$0.00	\$2,200.00	\$630.00	\$2,830.00
Program Guide Ads	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
WPR Tickets	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$103.00	\$0.00	\$103.00	\$0.00	\$0.00	\$0.00	\$0.00
Kids' Day	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Recovery	\$0.00	\$0.00	\$0.00	\$0.00	\$11.51	\$0.00	\$0.00	\$11.51	\$0.00	\$0.00	\$0.00	\$0.00
Recycling Bin	\$28.00	\$14.00	\$14.00	\$56.00	\$77.00	\$28.00	\$14.00	\$119.00	\$7.00	\$14.00	\$21.00	\$42.00
Dump Revenue	\$120.00	\$225.00	\$90.00	\$435.00	\$240.00	\$85.00	\$68.00	\$393.00	\$0.00	\$1,576.00	\$14.00	\$1,744.00
Boat Launch Permits	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
Credit Balance Account	\$1,314.00	\$1,484.00	\$741.00	\$3,539.00	\$1,678.00	\$1,286.00	\$730.00	\$3,694.00	\$1,058.00	\$518.00	\$18.00	\$1,676.00
Garnishment Fees	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$27.30	\$0.00	\$0.00	\$27.30
Grants	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$2,500.00	\$0.00	\$0.00	\$2,500.00
Total	\$8,587.90	\$25,792.50	\$19,519.50	\$53,899.90	\$10,331.27	\$26,185.00	\$20,314.00	\$56,830.27	\$10,376.24	\$27,150.25	\$19,784.00	\$57,310.49