



**CITY OF MARINETTE INFORMATION TECHNOLOGY TASK GROUP  
MEETING AGENDA FOR **Tuesday, January 21, 2019 @ 3:00 PM**  
IN THE MAYOR'S OFFICE, MARINETTE CITY HALL, 2<sup>ND</sup> FLOOR**

Appointed City of Marinette Information Task Force Group appointees include: Mayor Genisot, Alderperson Dorothy Kowalski, Steve Olcott, Technology Specialist, Recreation Department Director Kostelecky, Finance Director/City Treasurer Miller and City Clerk Bero.

**3:00 PM - Information Technology Task Group Agenda items**

1. Call meeting to order.
2. Consideration of IT Ad-hoc Committee meeting minutes from Nov. 19, 2019.
3. Discussion on Task Group appointee to replace Rec Director Kostelecky.
4. Consideration and possible action on Server Storage.
5. Discussion on Microsoft Windows Servers and computer upgrades and license.
6. Discussion on REC WiFi
7. Discussion/update on Server Room Air Conditioning
8. Future IT related items for next scheduled meeting.
9. Adjournment

**CITY OF MARINETTE AD-HOC INFORMATION TECHNOLOGY COMMITTEE  
SPECIAL MEETING MINUTES FROM 11/19/2019 @ 3:00PM**



City of Marinette Information Technology Ad-Hoc Committee members convened at **3:00 PM** within the Mayor's Office at Marinette City Hall, 1905 Hall Ave, Marinette Wis.

**Current IT Ad-Hoc Committee members present included:** Finance

Director/City Treasurer Miller, Mayor Genisot and City Clerk Bero.

**Members absent:** Mayor Genisot Alderperson Kowalski, Recreation Department Director Kostelecky

**Others present:** Jennifer Fifarek & Kevin Solway, Marinette County representative.

- I. **Call meeting to order** – City Clerk Bero filling in for Recreation Department Director Kent Kostelecky who volunteered to serve as IT Ad-Hoc Committee Meeting Chairperson, called the meeting to order and proceeded to facilitate discussion of the following IT Ad-Hoc meeting standing agenda items:
- II. **Prior meeting minutes** – Finance Director/City Treasurer Miller moved /Mayor Genisot seconded and **all concurred** to approve, as presented, the City of Marinette Information Technology Ad-Hoc Committee minutes from 09/17/19.
- III. **Discussion on 2020 Technology Specialist job description.**  
The It Committee discussed the job description and made a few changes. Mayor Genisot moved/ Finance Director/City Treasurer Miller seconded and all concurred to send the Technology Specialist job description to the Personnel & License committee with the changes for their approval.
- IV. **Consideration and possible action on Cisco Licensing and Support.**  
Jennifer is waiting for more costs for the software as the City already has the licensing, she will update the committee at the next IT meeting.
- V. **Discussion on Microsoft Windows Servers and computer upgrades and license purchases.**  
Progress is continuing on all outdated computers.
- VI. **Future IT related discussion items for next agenda –**
  - Update on Cisco Licensing & Support
  - Discussion and possible action regarding It Job interviews.
- VII. **Adjournment** – Mayor Genisot moved/ Finance Director/City Treasurer Miller seconded and **all concurred** to adjourn at **3:54 PM**.

Meeting Minutes recorded by Lana Bero, City of Marinette Clerk

(The next regular City of Marinette Information Technology Ad-Hoc Committee meeting is 12/17/19 @ 03:00 PM).