

Agenda posted Thursday, February 6th 2020 at 2:30PM

A meeting of the Parks and Recreation Committee will be held on, **February 11th, 2020 @ 3:30 pm in City of Marinette Common Council Chambers, 1905 Hall Ave. Marinette, WI**

Parks and Recreation Committee Meeting Agenda
Tuesday, February 11th, 2020

1. Call the meeting to order.
2. Roll call.
3. Approve minutes of January 14th, 2020 meeting.
4. Executive Director of Recreation & Events report.
5. Assistant Recreation Director's report.
6. Public Work's Superintendent report.
7. Discussion and possible action regarding Duer Gym
8. Discussion and possible action regarding funding for playground equipment.
9. Consideration and possible action items for the March agenda.
10. Adjourn.

Dorothy Kowalski, Parks and Recreation Committee Chairperson

Cc: Parks and Recreation Committee members (w/encl.); Mayor Steve Genisot (w/encl); City Clerk Lana Bero (w/encl); Recreation Director Kent Kostelecky (w/encl.); Executive Recreation Director Gavin Scray(w/encl.); Assistant Recreation Director Adrienne Lacy (w/encl), Superintendent of Public Works Pat Carlson (w/encl.); City Council members, Eagle Herald (w/encl); Badger Communications (w/encl); Peshtigo Times (w/encl); City Hall Bulletin Board.

A possible quorum of Common Council members may be present at this meeting.

Requests from individuals with disabilities who need special accommodations to participate in this meeting should be made to the City Clerk's Office at 715-732-5140 with as much advance notice prior to the meeting as possible.

PARKS AND RECREATION COMMITTEE MEETING MINUTES FROM 01/14/2020

1. Committee Chairperson Kowalski **called** the Parks and Recreation Committee regular meeting **to order** at 03:30 PM in the Marinette Council Chambers, 1905 Hall Ave, Marinette WI.
2. **Upon a call of the roll**, the following Committee member's attendance was recorded as follows:
MEMBERS PRESENT: Alderpersons, Kowalski, Polzin, Keller, Anderson & Noppenberg.
ABSENT: None
OTHERS PRESENT: Executive Recreation Director Gavin Scray, Marketing Director Melissa Ebsch, Assistant Recreation Director Adrienne Lacy, Superintendent of Public Works Pat Carlson, John Liesveld, & Amber Myszka.
3. **Approve minutes of December 10, 2020 meeting.**
Aldersperson Anderson moved/Noppenberg seconded and all concurred to approve as presented the meeting minutes from 12/10/2019.
4. **Executive Director of Recreation & Events report.**
Executive Recreation Director Scray provided his monthly report for the new Community REC center. Scray also handed out a summary of the Walking Track which included Walkers by location and ages of participants who use the Walking Track.
5. **REC Center Expense/Revenue Report for 2019.**
Executive Director Scray handed out an Expense/Revenue Report for 2019 to the Parks & Recreation Committee.
6. **Assistant Recreation Director's report.**
Assistant Recreation Director, Adrienne Lacy provided her monthly report. She included 2020 Programming events and stated Birthday Party packages are one of the biggest rentals.
7. **Public Work's Superintendent Report**
Public Work's Superintendent, Pat Carlson had no additional information.
8. **Discussion and possible action regarding the need of an extension to the dock at Red Arrow park.**
Aldersperson Keller requested the item on the agenda stating the water level is high and will possibly make it hard to get to the dock. Superintendent Carlson stated other launch sites have the same problem, he will check into extensions and see where they may be applicable and report back to the committee.
9. **Update regarding new playground equipment.**
Executive Director Scray stated he needed clarification of what the committee wants to see. Higley Field seems to be the priority, he stated there has been comments on whether or not they could add additional parking and what need there is for the Tot lot building as there are no more events run out of the building. No action was taken on this agenda item and it will be discussed at a future Parks & Recreation Committee meeting.
10. **Discussion regarding REC Center expense & revenue, cost recovery method for major events.**
Executive Director Scray handed out an **expense & revenue** work sheet that showed events and what the revenue and expenses were for each event for 2019. No action was taken on this agenda item.

11. **Consideration and possible action items for the February agenda.**

- Discussion and possible action regarding Duer Gym.
- Update regarding new playground equipment

12. **Adjourn** – Alderpersons Noppenberg moved/Anderson seconded and all concurred to adjourn at 3:58PM.

Lana Bero, City Clerk

*(Next regular Parks and Recreation Committee meeting is **Tuesday 2/11/20 @ 3:30** in the Common Council Chambers).*

Update – February 2020

LOOK AHEAD

- February 7-9: 10U Hockey Tournament
- February 14: Tiny Tots Valentines Pary
- March 20-22: 18U Hockey Tournament
- March 28: Einstein Project
- March 27-29: McDonald Cup Men's Hockey Tournament
- April 3-5: Danglefest Men's Hockey Tournament
- April 4: Home and Garden Show
- April 4-5 MYBI Tryouts
- April 7: Voting
- May 2: Spring Fling Parking Lot Sale
- May 8: Rumble at the REC
- May 13: Health and Wellness Expo
- May 14: MWC Walleye Tournament Rules Meeting

PROGRAMS

- See Adrienne's report

STAFFING

- Maintenance technician resignation – advertising and hiring new position
- Beginning hiring for summer

REC CENTER

- Ice refrigeration system continues to be tweaked
- Pickleball increasing in popularity
- Indoor walking track numbers continue to increase

CIVIC CENTER

- Outdoor ice rink up and running and being used
- Higley Playground Replacement (see agenda item)

SENIOR CENTER

- Massage Clinic Partnership The Wellness Clinic
- Rennes bingo
- Digital camera/tablet tips and tricks workshop
- Movies and munchies
- Soup mix in-a-jar workshop

WELCOME CENTER

- Revamping operations and asthetics

DUER GYM

- See agenda item

DUMP

- Still attempting to implement new dump management system in early 2020
- Notification letters being composed and mailed to residents

Respectfully submitted,

Gavin Scray
Executive Director of Recreation and Events



Recreation Department

Adrienne Lacy – Assistant Director

Assistant Director Report – February 2020

Community Programs:

- Sporties for Shorties started its second session. We added a fifth class to try to keep up with demand.
- A Skate & Dance will be held on February 29th.
- Martial Arts classes began on January 6th with Arising Martial Arts.
- High school flag football started on January 28th with seven teams.
- A new session of skating and tennis lessons will begin in mid-February.
- Hooping and martial arts classes went well in January and are continuing in February.
- Tiny Tot Valentine Party will be held on February 14th.
- Summer Day Camp and Preschool Playhouse Summer Camp registration will begin on March 1.

Coming Soon:

- Adult softball leagues – coed, women's and men's leagues.
- Adult soccer league.

2020 Programming Events:

- February – Tiny Tot Valentine Party
- March – American Girl Tea Party
- April – Egg Roll
- May – Spring Fling Parking Lot Sale
- June, July, & August – Summer Day Camp
- October – Tiny Tot Halloween Party
- December – Movie on the Turf

Respectfully Submitted,

Adrienne Lacy, CPRP
Assistant Director of Recreation

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City of Marinette Public Works

Patrick Carlson
Superintendent

MONTHLY PARKS REPORT- JANUARY 2020

- Christmas lights were removed at Stephenson Island, Merchant Park, and all decorations on city street lights.
- Light at City Park for the sledding hill was fixed and is now operational.

Thank you,

A handwritten signature in black ink, appearing to read "Pat Carlson", written in a cursive style.

Pat Carlson
Superintendent of Public Works