



MARINETTE CITY GOVERNMENT'S 126TH YEAR

**CITY OF MARINETTE INFORMATION TECHNOLOGY TASK GROUP
MEETING AGENDA FOR **Tuesday, Sept. 18, 2018 @ 3:00 PM**
IN THE MAYOR'S OFFICE, MARINETTE CITY HALL, 2ND FLOOR**

Appointed City of Marinette Information Task Force Group appointees include: Mayor Genisot, Alderperson Dorothy Kowalski, Kevin Solway, Marinette County representative, Recreation Department Director Kostelecky, Finance Director/City Treasurer Miller and City Clerk Bero.

3:00 PM - Information Technology Task Group Agenda items

1. Call meeting to order.
2. Consideration of IT Ad-hoc Committee meeting minutes from July 24, 2018.
3. Discussion and possible action on Email archive program and equipment.
4. Discussion on Network redesign status update.
5. Discussion on cellphone and equipment accessories policy.
6. Discussion and possible action Capital outlay 2019 projects.
7. Future IT related items for next scheduled meeting.
8. Adjournment

Cc: It Ad Hoc Committee members (w/encl.), City Attorney (w/encl.), Eagle-Herald (w/encl.), Peshtigo Times (w/encl.), Bay Cities Radio (w/encl.), Department Heads and City Hall Bulletin Board.

City of Marinette Information Technology Ad-Hoc Committee members convened at 3:30 PM within the Mayor's Office at Marinette City Hall, 1905 Hall Ave, Marinette Wis.

Current IT Ad-Hoc Committee members present included: Mayor Genisot, Finance Director/City Treasurer Miller, Alderperson Kowalski, Recreation Department Director Kostelecky, and City Clerk Bero.

Members absent: None

Others present: Kevin Solway and Jennifer Fifarek, Marinette County representative and Executive Recreation Director Scray

- I. **Call meeting to order –Recreation Department Director Kent Kostelecky**, who volunteered to serve as IT Ad-Hoc Committee Meeting Chairperson, called the meeting to order and proceeded to facilitate discussion of the following IT Ad-Hoc meeting standing agenda items:
- II. **Prior meeting minutes** – Finance Director/City Treasurer Miller moved/ Clerk Bero seconded and **all concurred to approve, as presented**, the City of Marinette Information Technology Ad-Hoc Committee minutes from 4/18/18.
- III. **Discussion on New Rec Center status: wiring, internet, etc.**
Kevin Solway, IT /Director for Marinette County, stated the equipment is installed but not configured and all access points are working.
- IV. **Discussion on Network redesign- IP Scheme, estimated costs.**
The quote for the re-design is 100,000-110,000 which includes REC center configuration, 4 DSL locations the design from ground up, documentation, Installation and equipment.
- V. **Discussion on Spectrum/CenturyLink Internet Connections for Outlying buildings.**
Finance Director Miler stated the cost per site would be \$70-\$100 per month for each site. Recreation Director Kostelecky moved/ Alderperson Kowalski seconded and all concurred to recommend the Finance Committee approve to establish Wireless on Stephenson Island at a cost of no more than \$500.00.
- VI. **Discussion and possible action Capital outlay requests for 2017 FB carryover.**
The committee discussed the need to carry over the \$110.00 for the redesign which is part of the Capital Outlay that will be going to the Common Council.
- VII. **Future IT related discussion items for next agenda –**
 - Cost of moving City Hall to a new location.
- VIII. **Adjournment** – Alderperson Kowalski moved/ Finance Director/City Treasurer Miller seconded and **all concurred to adjourn at 3:46 PM.**

Meeting Minutes recorded by Lana Bero, City of Marinette Clerk

(The next regular City of Marinette Information Technology Ad-Hoc Committee meeting is 08/21/18 @ 03:00 PM).