

## PLAN COMMISSION REGULAR MEETING MINUTES FROM WEDNESDAY JANUARY 3, 2018

1. Mayor Genisot, City of Marinette Plan Commission Chairperson, called the regular meeting of the City of Marinette Plan Commission to order at 03:30 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. **Upon a call of the role** it was determined a quorum of commission membership was present and the following attendance was recorded:  
**COMMISSIONERS PRESENT:** Mayor Genisot, Alderperson Marx, Tom Crowley, Jon Heraly, Keith Killen, & Public Works Director/City Engineer Miller.  
**COMMISSIONER'S ABSENT:** Denise Ruleau.  
**OTHERS PRESENT:** City Attorney Sbar, City Building, Electrical and Zoning Code Inspector Demlow, Alderperson Polzin; Chuck Barber Emma Kuhn and Amber Myszka.
3. **Approval of prior Plan Commission meeting minutes.**  
Commissioners Heraly moved/Ruleau seconded and all concurred, to approve, as presented, with the correction of Commissioner Killen was present and Crowley being absent, the City of Marinette Plan Commission's regular meeting minutes from 12/06/17.

### MAYOR GENISOT'S REQUEST TO SUSPEND ORDER OF TONIGHT'S MEETING AGENDA

CONSIDERING ITEMS 8. Commissioner Killen moved/Alderperson Marx seconded seconded and all concurred to approve Mayor Genisot's request to suspend the regular order of tonight's meeting agenda and consider agenda item #8 (approval of CSM ), next.

8. **Consideration and possible action regarding Certified Survey Map from Nick Brenner, Real Estate Representative, Menard, Inc. and Precision Land Surveying, LLC. (See attached).**  
Commissioner Heraly moved/ Crowley seconded and all concurred to recommend the Common Council approve the Certified Survey Map from Nick Brenner, Real Estate Representative, Menard, Inc. and Precision Land Surveying, LLC.
4. **Discussion and review on former installation of fence at 1220 and 1232 Garfield Avenue.(See attached)**  
Mayor Genisot included in today's packet a letter from the owner and pictures indicating the completion of the finished fence at 1232 Garfield Ave. The residents have also added some artistic details at the top of the fence to make it more appealing and have had a great deal of positive feedback from the neighboring residents.
5. **Discussion and possible action regarding proposed site plan from MJB Signs for a no illuminated wall sign at 1329 Main Street, Marinette, WI. (See attached)**  
Chuck Barber representative for MJB Signs, W1973 Flame Rd was present to answer any questions the Commissioners may have. Public Works Director & City Engineer Miller and Building & Zoning Code Inspector Ruechel indicated their review and approval of the plan by signing off on the form prior to today's meeting. Alderperson Marx moved/Commissioner Crowley seconded and all concurred to approve, as presented, the aforementioned site plan for a non- illuminated wall sign at 1329 Main Street and authorize Municipal Building Code Inspector Demlow to issue a sign permit to that firm authorizing the new sign which is located within a "B-3" Community Business Zoned District.
6. **Discussion and possible action regarding proposed site plan from MJB Signs for a non-illuminated post and panel sign at 1320 Main Street, Marinette, WI. (See attached)**  
Chuck Barber representative from MJB Signs, W1973 Flame Rd was present to answer any questions the Commissioners may have. Public Works Director & City Engineer Miller and Building & Zoning Code Inspector Ruechel indicated their review and approval of the plan by signing off on the form prior to today's meeting. Commissioner Crowley moved/Heraly seconded and all concurred, to approve, as presented, the aforementioned site plan and authorize Municipal Building Code Inspector Demlow to

issue a sign permit to that firm authorizing a non-Illuminated free standing sign contingent upon the posts being decorative and there is some basic landscaping around the sign at 1320 Main St, which is located in a “B-3” Community Business Zoned district.

7. **Discussion and possible action regarding proposed site plan from Riverview Architecture for a canopy and double entry addition to 1508 Marinette Avenue, Marinette, WI. (See attached).**

Public Works Director & City Engineer Miller and Building & Zoning Code Inspector Ruechel reviewed and approved the plan. Commissioners [Heraly](#) moved/[Alderperson Marx](#) seconded and all concurred, to approve, as presented, the aforementioned site plan and direct Building & Zoning Code Inspector Demlow to issue a building permit that authorizes that firm to proceed with the construction of new canopy and double entry addition located at 1508 Marinette Avenue, which is located within a “B-1” Commercial Business Zoned District.

8. **Moved to beginning of Agenda.**

9. **ADJOURNMENT.**

The meeting adjourned at 03:50 PM on motion by Commissioner [Crowley/Alderperson Marx](#) seconded and all concurred.

Lana Bero, City Clerk

(The next regular Plan Commission meeting is [Wednesday 02/07/18 at 03:30 PM](#) in City of Marinette Common Council Chambers located at 1905 Hall Ave., Marinette WI.)