

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM JANUARY 15, 2019

1. Committee Chairperson, [Ken Keller](#), called the regular Personnel and License Committee Meeting to order at 05:00 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Kowalski, Polzin, Marx & Skorik.
Absent: None
Others present: [Mayor Genisot](#), [Lynette Brosig](#) & [Aldersperson Noppenberg](#).
3. **Consideration of Personnel and License Committee meeting minutes from December 18, 2018 & Special Personnel and License meetings from December 18, 2018 and January 8, 2019.**
Alderspersons Skorik moved/Kowalski seconded and all concurred to approve the Committee meeting minutes from December 18, 2018 Special Personnel and License meetings from December 18, 2018 and January 8, 2019
4. **Discussion and possible action regarding Code of Ethics Policy**
The committee discussed the code of ethics policy for the City of Marinette and also researched what some other communities have in their policy. The committee is looking at ways to inform Elected Officials of their responsibilities with the Code of Ethics it is recommended to follow up with the agenda item at the February Personnel and License committee on ways to inform new elected officials from current resources such as the League of Municipalities or the WEC (WI Election Commission).
6. **Consideration of ten (10) new operator license applications.**
Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderspersons Marx moved/Polzin seconded and all concurred (Aldersperson Keller abstained) to recommend the Common Council conditionally grant operator licenses to the following ten (10) new applicants: Timothy H. Berge, Shannon R. Crayton, Kayla M. Green, April J. Hansen, Katie L. Howerton, Cynthia L. Kamin, Kathy M. Keller, Amber D. Miller, Allyson E. Bickel and recommend the Common Council approve Taylor L. Bebo contingent upon further review with the City Attorney due to non-compliance with Personnel & License Committee Policy No. PLC - 1.0010 flowchart item #4. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2020, shall be contingent upon each applicant providing documentation to City Clerk's Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class.
10. **Items for next agenda.**
None Requested
11. **Adjournment.**
Alderspersons [Skorik](#) moved/[Kowalski](#) seconded and all concurred, to adjourn at 05:33PM.

[Lana Bero](#), City Clerk

(The next regular Personnel & License Committee meeting is scheduled for Tuesday 02/19/19 @ 05:00 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.)