

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES  
COMMISSIONS**

**\*\*\*\*CITY HALL CONFERENCE ROOM 214\*\*\*\*  
1905 Hall Avenue Marinette, WI 54143**

**Monday, January 21, 2019 - 4:00pm**

1. Call the meeting to order: The meeting was called to order at 4:00 pm.
2. Roll Call: Present Commissioners K. Keller, B. Kopish, M. Shaffer, P. Noppenberg, J. Kolaszewski.  
  
Excused: Commissioner E. Lang and S. Lang.  
  
Others Present: Mayor Genisot, Jackie Miller; City Finance Director and Doug Oitzinger address 2572 Circuit Drive Marinette, WI 54143.
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer seconded by Commissioner B. Kopish. Motion carried.
4. Public Comment limited to 5 minutes: Doug Oitzinger, address 2572 Circuit Drive Marinette, WI 54143 thanked the Board for posting the results on the City of Marinette's website of the sampling that has been taking place. Doug had 2 questions for the Board- #1) 3 locations Tyco, Chemdesign, and Tyco Station can the testing on sites be verified on record and #2) Anyway to enforce the reduction of compound.

**Water Utility Agenda Items:**

5. Approval of the Water Utility Bills paid December 1, 2018-December 31, 2018: A motion was made by Commissioner B. Kopish and seconded by Commissioner P. Noppenberg. Motion carried.
6. Discussion and approval for 2018 capital improvement funds to be transferred from Associated Bank account to reimburse the City's checking account: A motion was made by Commissioner B. Kopish seconded by Commissioner J. Kolaszewski to transfer balance of capital improvement account totaling \$1,165,394.93 to the City checking account for funds previously made to pay bills related to capital improvement projects. Motion carried.
7. Discussion and approval to close Associated Bank capital improvement account: A motion was made by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski to close the capital improvement account totaling \$1,165,394.93 at Associated Bank. The account is no longer needed as the City and Utility have a pooled account. The auditors confirmed this account was used prior to the City and Utility sharing the same financial software. Motion carried.
8. Discussion and approval for 2018 Water Equipment Replacement Account at Associated Bank to be reimbursed to City checking account: A motion was made by Commissioner J. Kolaszewski seconded by Commissioner M. Shaffer to transfer funds from the account totaling \$152,121.72 to reimburse the City for invoices already paid related to equipment replacement. Motion carried.

**Wastewater Utility Agenda Items:**

9. Approval of the Wastewater Utility Bills paid December 1, 2018- December 31, 2018: A motion was made by Commissioner B. Kopish seconded by Commissioner M. Shaffer. Motion carried.
10. Discussion and possible action regarding transfer from Wastewater Equipment Account at Associated Bank to reimburse City checking account: A motion was made by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski to transfer funds totaling \$667,951.41 to reimburse the City for equipment purchases already paid for by the City. Motion carried.

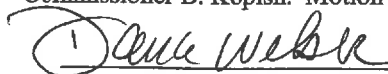
**Joint Utilities Agenda Items:**

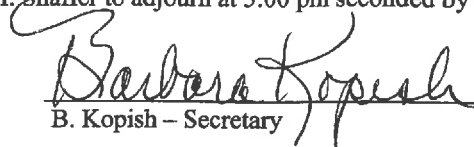
Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – J Sbar, City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; K Kostelecky, Recreation Director; Assessor; J Mabry, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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11. Approval of the minutes of the December 17, 2018 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner B. Kopish seconded by Commissioner B. Kopish seconded by Commissioner P. Noppenberg. Motion carried.
12. Operations Manager Report: Warren Howard responded to Doug Oitzinger's questions. The Wastewater collections staff sampled 5 manhole sites throughout the collection system. Review of the data collected showed areas that had detects of PSA's. Locations were sampled from those results at 3 industrial sites sample points. The industries were not notified they were being sampled. The numbers were posted and the DNR (Department of Natural Resources) was notified of the results. The City, DNR and Tyco are having monthly meetings regarding the situation. The numbers are not regulated at this time. The City is looking for guidance from the DNR on how to move forward at this time. The numbers are not enforceable at this time. A number needs to be set by the DNR. Without limits we can't enforce anything. The City and Utility are working hard with all involved parties to do what we are told to do. The EPA (Environmental Protection Agency) advisory number is 70 parts per trillion for drinking water. Tyco is still working with these compounds in a controlled area not outside at this time. If a number is set and they violate the number then they are given a notice of violation. We sampled 2 months in a row and carbon is making a small difference. Michigan is testing for this also at this time. The Plant had a taste and order issue we had received a lot of rain before Christmas and the ice shoves stirred up the water coming to the plant. The carbon was turned up and the water is safe to drink. The water has since cleared up. We had 3 breaks along with a leak on the industrial side before the meter contributed to some of the water loss on the current monthly report. The City did receive bids on the relocation of a water line on Ogden Street for a walking bridge by the new Menekaunee Harbor.
13. Business Manager Report; Dana Weber reported we started working on the Audit list along with PSC (Public Service Commission) report. Disconnects kept the office busy this month.
14. Budget/overtime review: Reviewed reports.
15. Discussion of possible future agenda item: No items at this time.
16. Motion to adjourn: A motion was made by Commissioner M. Shaffer to adjourn at 5:00 pm seconded by Commissioner B. Kopish. Motion carried.

  
Respectfully Submitted – Dana Weber  
Business Manager

  
B. Kopish – Secretary