

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES
COMMISSIONS**

******CITY HALL CONFERENCE ROOM 214****
1905 HALL AVENUE MARINETTE, WI 54143**

Monday, February 19, 2018 - 4:00pm

1. Call the meeting to order: The meeting was called to order at 4:00 pm.
2. Roll Call: Present Commissioners: K. Keller, J. Kolaszewski, B. Kopish, M. Shaffer, B. Walters, S. Lang.

Excused: Commissioner E. Lang

Others Present: Jackie Miller, City of Marinette Finance Director
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer seconded by Commissioner B. Kopish. Motion carried.
4. Public Comment limited to 5 minutes: No public comment was made.

Water Utility Agenda Items:

5. Approval of the Water Utility Bills paid: January 1, 2018 – January 31, 2018: A motion was made by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski. Motion carried.

Wastewater Utility Agenda Items:

6. Approval of the Wastewater Utility Bills paid: January 1, 2018 – January 31, 2018: A motion was made by Commissioner B. Walters seconded by Commissioner S. Lang. Motion carried.
7. Discussion and possible action regarding bid for 2018 pickup truck: A motion was made by Commissioner B. Kopish seconded by Commissioner J. Kolaszewski. Motion carried.
8. Discussion and possible action regarding Focus on Energy program for blowers at Wastewater Plant: A motion was made by Commissioner S. Lang seconded by Commissioner M. Shaffer to replace 4 blowers in the Wastewater plant.
9. Discussion and possible action regarding Lift Station Design Engineering Quotes: A motion was made by Commissioner S. Lang seconded by B. Walters to accept CBS Squared Inc. quote for the Lift Station 8 and 9 design replacement project. Motion carried.

Joint Utilities Agenda Items:

10. Approval of the minutes of the January 15, 2018 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner M. Shaffer seconded by Commissioner B. Kopish. Motion carried.
11. Operations Manager Report: Operations Manager, Warren Howard reported the Vactor truck sold for \$45,000 on Wisconsin Surplus an online auction site. We had a total of 7 accounts that were thawed. We currently have 103 customers running water.
12. Business Manager Report: Business Manager, Dana Weber handed out a recap of the bonds for the Water and Wastewater Utilities. Approximately 900,000 gallons of water was used to put out the fire that occurred on January 26, 2018, formerly known as Harmon Knitwear. An additional invoice for Wastewater posted after the Commission approved the replacement account amount. The invoice amount was for \$21,450.
13. Budget/overtime review: Reviewed reports

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – J Sbar, City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; K Kostelecky, Recreation Director; Assessor; J Mabry, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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13. Discussion of possible future agenda items.

The Commission went into closed session at 4:45 pm.

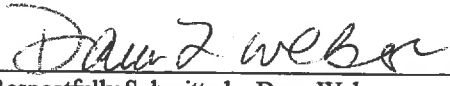
Closed Session:

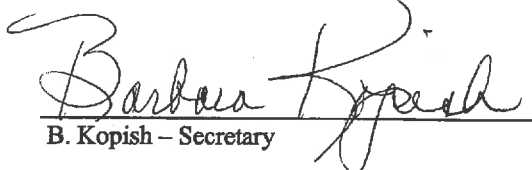
CONSIDERING EMPLOYMENT, PROMOTION, COMPENSATION OR PERFORMANCE EVALUATION DATA OF ANY PUBLIC EMPLOYEE OVER WITH THE GOVERNMENTAL BODY HAS JURISDICTION OR EXERCISES RESPONSIBILITY PURSUANT TO WISCONSIN STATUTES SEC.: 19.85 (1) (c), to-wit: performance evaluation/compensation for Water Utility Operations Manager and Business Manager.

Pursuant to Wis. Stat. §19.85(2), the Water and Wastewater Utility Commission may reconvene in open session immediately after conclusion of the closed session to take action, if any, on any closed session agenda items. The Commission may also choose to adjourn in closed session

The Commission went back into open session at 5:05 pm. A motion was made by Commissioner B. Kopish to approve a 3% salary increase retroactive to 1/1/2018 for Business Manager, Dana Weber seconded by Commissioner B. Walters. Motion carried. A motion was made to approve a 3% salary increase retroactive to 1/1/2018 for Operations Manager, Warren Howard by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski. Motion carried.

14. Motion to adjourn: A motion was made by Commissioner M. Shaffer at 5:06 pm to adjourn seconded by Commissioner B. Kopish. Motion carried.


Respectfully Submitted – Dana Weber
Business Manager


B. Kopish – Secretary