

PERSONNEL AND LICENSE COMMITTEE REGULAR MEETING MINUTES FROM FEBRUARY 19, 2019

1. Committee Chairperson, Ken Keller, called the regular Personnel and License Committee Meeting to order at 05:00 PM in the Common Council Chambers at Marinette City Hall, 1905 Hall Ave.
2. Upon a call of the roll, it was determined, a quorum of Committee members were present and their attendance was documented as follows:
Present: Alderpersons Keller, Kowalski, Polzin & Skorik.
Absent: Alderperson Marx
Others present: Mayor Genisot, Alderperson Noppenberg and Utilities Manager Warren Howard.
3. **Consideration of Personnel and License Committee meeting minutes from January 15th and February 5, 2019 Special Personnel and License meeting.**
Alderpersons Skorik moved/Kowalski seconded and all concurred to **approve** the Committee meeting minutes from regular January 15th & February 5, 2019 Special Personnel and License meeting.
4. **Discussion and Possible action regarding changes in Job Descriptions.**
Alderperson Keller and Mayor Genisot explained to the committee the County who is currently contracting HR services to the City of Marinette is looking to be able to do minor changes to the City of Marinette's Job descriptions that would include Law and Compliance provisions and regulations, all other changes would still have to be approved by the Personnel and License Committee. Alderperson Polzin moved/ Skorik seconded and all concurred to recommend the Common Council **approve** the County HR Services to be able to make minor changes to all of the City of Marinette's job descriptions.
5. **Discussion and possible action regarding Code of Ethics Policy.**
The item was an update discussion item that all incoming new alderperson would receive a Copy of the Code of Ethics Policy. No further action was taken.
6. **Consideration and possible recommendation to the Common Council to grant four (4) Class "B" Picnic Licenses for Thomas Aquinas Academy 37th Annual Auction on March 31, 2019, and St. Thomas Aquinas Academy Fish-fry Fundraisers on April 5 ,12 and 19th, 2019 all four (4) to be held at 1200 Main Street.**
Alderpersons Kowalski moved/Polzin seconded and all concurred to recommend the Common Council **approve** the four (4) Class "B" Picnic Licenses for St. Thomas Aquinas Academy 37th Annual Auction on March 31, 2019, & St. Thomas Aquinas Academy Fish-fry Fundraisers on April 5, 12 and 19, 2019, all four (4) to be held at 1200 Main Street.
7. **Consideration of a Class "B" Picnic License for Marinette Menominee Area Youth Hockey Association for the Lyle "Chummy" McDonald Memorial Tournament on March 29-31, 2019, to be held at 2501 Pierce Ave.**
Alderpersons Skorik moved/Kowalski seconded and all concurred to recommend the Common Council **approve** the Class "B" Picnic License for Marinette Menominee Area Youth Hockey Association for the Lyle "Chummy" McDonald Memorial Tournament on March 29-31, 2019, to be held at 2501 Pierce Ave.
8. **Consideration of Consideration of 2019 Sign Erector License for Pisani Graphix LLC**
Alderpersons Skorik moved/Kowalski seconded and all concurred **approve** the 2019 Sign Erector License for Pisani Graphix LLC, contingent upon Pisani Graphic paying any debts owed to the City of Marinette.

9. **Consideration of Pawnbroker, Secondhand Jewelry, and Secondhand Article License for 2019 for Computer Rage**

Alderspersons Skorik moved/Kowalski seconded and all concurred to recommend the Common Council **approve** the 2019 Pawnbroker, Secondhand Jewelry, and Secondhand Article License for 2019 for Computer Rage contingent upon Computer Rage paying any debts owed to the City of Marinette.

10. **One (1) renewal operator license application.**

Alderspersons Polzin moved/Keller seconded and all concurred, to recommend the Common Council grant operator license to the following one (1) applicant Pamela L. Schroeder who is renewing her 2-year beverage server license for the period expiring June 30, 2021.

11. **Consideration of seven (7) new operator license applications.**

Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17, Alderspersons Skorik moved/Kowalski seconded and all concurred to recommend the Common Council **conditionally grant** operator licenses to the following six (6) new applicants – Daniel J. Bondreau, Gloriya O. Grinsteiner, William C. Krah, Sarah J. Lukowski, Douglas R. Mullins and Brooke M. Poquette and recommend the Common Council **deny license** application from Molly A. Generose due to non-compliance with Personnel & License Committee Policy No. PLC - 1.0010 flowchart item #1. Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2020, shall be contingent upon each applicant providing

12. **Items for next agenda.**

None Requested

13. **Adjournment.**

Alderspersons Kowalski moved/Polzin seconded and all concurred, to adjourn at 05:11PM.

Lana Bero, City Clerk

(The next regular Personnel & License Committee meeting is scheduled for Tuesday 03/19/19@ 05:00 PM, or immediately following the Board of Public Works meeting, whichever is later, within the Common Council Chambers @ Marinette City Hall, 1905 Hall Ave. Marinette.)