

CITY OF MARINETTE BOARD OF PUBLIC WORKS REGULAR MEETING MINUTES FROM FEBRUARY 20, 2018

1. 3rd Ward Alderperson John Marx, Board President, **called** the regular Marinette Board of Public Works Meeting **to order** at 04:30 P.M. in the Common Council Chambers at Marinette City Hall, 1905 Hall Avenue, Marinette, WI.
2. **Upon a call of the roll** it was determined a quorum of the Board were present and attendance was documented as follows:
MEMBERS PRESENT: Alderpersons Flatt, Keller, and Hitt; Mayor Genisot, Public Works Director/City Engineer Miller, Finance Director/City Treasurer Miller & City Attorney Sbar.
ABSENT & EXCUSED: Alderperson Marx & Skorik
OTHERS PRESENT: Public Works Superintendent Carlson; Zak Aubert; Alderperson Noppenberg, Polzin, Kowalski & Emma Kuhn.
3. **Board of Public Works meeting minutes.**
Alderperson Keller moved/Hitt seconded, and all concurred, to approve, as submitted, the Board of Public Works meeting minutes from 01/16/18 and Special 02/6/18.
4. **Discussion and Possible Action to enter into a contractual agreement allowing bait vending machines on City property. (Alderperson Marx).**
Zak Aubert, representing Wind Rose North Outfitters distributed information regarding the bait vending machines. He explained the City of Marinette would retain 5% Revenue sharing of gross sales. Alderperson Keller moved/ Hitt seconded and all concurred to recommend the Common Council approve a 1-year contract with Wind Rose North Outfitters and have the city attorney review the agreement.
5. **Bid Results for City Hall door replacement.**
Included in today's packet is a bid summary reflecting legal notice advertisement dates of 2/02/18 and 2/08/18 pertaining to City of Marinette 's bid solicitation from contractors requiring bid submission no later than 02/15/18 @ 11:00 AM for City Hall door replacement. Miller reported one (1) bidder responded to the request for proposals and the low bid totaling \$10,594.00 was received from MJB Industries, Inc. Alderperson Hitt moved/ Finance Director Miller seconded and all concurred to recommend the Common Council approve the sole bid from MJB Industries, Inc. n the amount of \$10,594.00.
6. **Public Works Monthly Activity Report**
Public Works Superintendent Carlson included in today's agenda packet a Department of Public Works monthly report. No action was taken on this agenda item.
7. **Topics for next meeting.**
None requested.
8. **Adjournment.**
Mayor Genisot moved/Alderperson Hitt seconded & all concurred, to adjourn at 05:00 PM.

Jackie Miller, Finance Director

(Next regular Board of Public Works meeting is 03/20/18 @ 04:30 PM or immediately following Finance & Insurance Committee, whichever's later, within Common Council Chambers, 1905 Hall Ave., Marinette Wisconsin.)