

FACADE IMPROVEMENT PROGRAM REVIEW COMMITTEE MEETING MINUTES FROM WEDNESDAY MARCH 28, 2018

Mayor Genisot **called** the City of Marinette Facade Improvement Program Review Committee meeting **to order** at 3:30PM in City of Marinette City Hall Conference Room 214 at 1905 Hall Ave., Marinette WI.

1. **Upon a call of the roll** it was determined a quorum of Marinette Facade Improvement Program Review Committee membership were present and the following attendance was recorded:
Members Present: Mayor Genisot (Plan Commission Chairperson); At-Large Alderperson & Common Council President Dorothy Kowalski (Finance and Insurance Committee Chairperson); Dr. Daniel Kallgren (Historic Preservation Committee Chairperson); Jan Kust, (Community Development Program Representative); Public Works Director/City Engineer Miller and Finance Director/City Treasurer Miller.
Members Absent/Excused: None.
Others Present: Rich Olszewski, Emma Kuhn, K.C Wilson & Kim Brooks.
2. **Approval of prior meeting minutes.**
Alderperson Kowalski moved/ Finance Director/City Treasurer Miller seconded and all concurred to approve, as presented, the City of Marinette Facade Improvement Program Review Committee annual meeting minutes from 09/27/17.
3. **CY2018 City of Marinette Facade Improvement Program (FIP) Grant applications:**
Board members considered four Marinette Facade Improvement Program grant application that were determined to be within the Marinette Facade Improvement Program district boundary map:
 - a. **Travis A. Crowell, Law Office of Travis A. Crowell, LLC, commercial office tenant and owner, 2014/2016 Hall Avenue, Proposed Summary of Eligible Improvement Costs \$2,043.75. (See attached),** Richard Olszewski, representing Travis Crowell was present to answer any questions the committee may have. He stated the grant application is for replacing windows and some signage. Finance Director/City Treasurer Miller moved/ Dan Kallgren seconded and all concurred to recommend the City of Marinette Common Council approve \$2,043.93 for the windows at 2016 Hall Ave.
 - b. **Kim Brooks, Wolfe Properties, LLC, vacant/blighted commercial building owner of 2118 Hall Avenue, Proposed Summary of Eligible Improvement Costs \$10,000. Additional proposed grant costs of \$7,650. (See attached)** Kim Brooks was present to answer any questions the committee had regarding a proposed facility façade improvements project that includes: Brick and Masonry work to the Exterior of the building. Dan Kallgren moved/ Jan Kust seconded and all concurred, to recommend the City of Marinette Common Council approve the City of Marinette Facade Improvement Program grant application for the amount of \$10,000, submitted by Kim Brooks, Wolfe Properties, LLC, commercial building owner of 2120 Hall Avenue.
 - c. **KC Wilson, Riverfront Inn, commercial (hotel & restaurant) building owner of 1821 Riverside Avenue, Marinette, Proposed Summary of Eligible Improvement Total Costs \$10,000. Additional proposed grant costs of \$22,000. (See attached).**
K. C. Wilson was present to answer any questions the committee had regarding proposed facility façade improvements project that includes: new windows and panels to 15 rooms. Alderperson Kowalski moved/ Finance Director/City Treasurer Miller seconded and all concurred to recommend the City of Marinette Common Council approve the City of Marinette Facade Improvement Program grant application for the amount of \$10,000, submitted by K.C. Wilson, Riverfront Inn,) building owner of 1821 Riverside Avenue.
 - d. **Carol Cubalchini, Joe's Cheese House, commercial (retail) building owner of 1905 Dunlap Avenue, Marinette, Proposed Summary of Eligible Improvement Total Costs \$3,500. (See attached) Request grant of \$1,750 from City.**
Jan Kust moved/ alderperson Kowalski seconded and all concurred to recommend the City of Marinette Common Council approve the City of Marinette Facade Improvement Program grant application for the amount of \$1,750.00 for painting and stabilizing/painting the Mouse on the outside of the business located at 1905 Dunlap Ave.
4. **Discussion and possible action regarding A-D Applicants while reviewing guidelines.**
Recommendation made with agenda item #3.

Cc: Facade Improvement Program Review Committee members, Common Council members, City Building Code Inspector.

5. Update on CY 2017 Spring projects:

- a. **Lisa Barglind (Ruffalo), PDR Investments, LLC, apartment rental owner, 1201 Main Street, Proposed Summary of Eligible Improvement Costs \$5,880.00. (See attached). City of Marinette Common Council approved \$823.75 towards the improvements costs at 1201 Main St.**
Lisa provided before and after pictures of the improvements made at 1201 Main St.
- b. **Travis A. Crowell, Law Office of Travis A. Crowell, LLC, commercial office tenant and owner, 2014/2016 Hall Avenue Proposed Summary of Eligible Improvement Costs \$2,043.75 (ongoing).** Representative Richard Olszewski stated the windows will be installed and project should be completed in May at 2014/2016 Hall Ave.
- c. **Kim Brooks, Wolfe Properties, LLC, vacant/blighted commercial building owner of 2118 Hall Avenue, Proposed Summary of Eligible Improvement Costs \$10,000 (ongoing).** Kim Brooks, Wolfe Properties, LLC, stated the exterior of 2118 & 2120 Hall Ave will be completed in May with new Tuck-pointing and Masonry.

6. Adjournment.

The City of Marinette Facade Improvement Program Review Committee meeting adjourned at 3:52 PM on motion by [Finance Director & City Treasurer Miller/Daniel Kallgren](#) seconded and all concurred.

Lana Bero, City Clerk