

PROCEEDINGS OF COMMON COUNCIL REGULAR MEETING FROM APRIL 4, 2018

Mayor Steve Genisot **called to order**, the regular monthly meeting of the City of Marinette Common Council at 06:00 PM in the City Hall Common Council Chambers, 1905 Hall Avenue, Marinette.

Upon a **call of the roll** it was determined a quorum of Common Council members were present and the following attendance was recorded:

Members Present: 1st Ward – Alderperson Ken Keller; 2nd Ward – Alderperson Jeffrey Skorik; 3rd Ward – Alderperson John Marx; 4th Ward – Alderperson Brian Walters; 5th Ward – Alderperson Wally Hitt; 6th Ward – Alderperson Peter Noppenberg; 7th Ward – Alderperson Rick Polzin; 8th Ward – Alderperson Wm. Jason Flatt and Citywide At-Large Seat – Alderperson Dorothy Kowalski.

Absent: None.

CITIZEN COMMENTS ON AGENDA ITEMS

There were no citizen comments at tonight meeting.

COMMON COUNCIL MEETING MINUTES

Alderpersons Noppenberg moved/Hitt seconded and all concurred, to approve as presented, the regular Common Council meeting minutes from 03/06/2018.

REPORTS OF CITIZEN BOARDS & COMMISSIONS

Alderpersons Hitt moved/Skorik seconded and all concurred, to accept, as presented, the various Citizen Board, Department and Commission reports as presented by Mayor Genisot.

STANDING COMMITTEE MEETING MINUTES

Alderpersons Marx moved/Noppenberg seconded and all concurred, to accept, as presented, the following standing committee meeting minutes: Board of Public Works Committee minutes- March 20, 2018, Personnel & License Committee minutes- March 20, 2018 & Specials March 21, 22 & 27, 2018, Finance & Insurance Committee minutes – March 20, 2018, Public Safety & Code Enforcement minutes- March 19,2018 & Plan Commission minutes – March 7, 2018) .

COMMUNICATIONS

MARINETTE HIGH SCHOOL YOUTH REPRESENTATIVES REPORT:

No report was given at this Common Council meeting.

COMMUNICATION FROM MARINETTE SCHOOL DISTRICT/ MARINETTE POLICE DEPARTMENT REGARDING SCHOOL SAFETY.

Included in today's packet was a communication from the Marinette School district and Marinette police Department regarding School safety Lt. Joe Nault gave a presentation explaining the active shooter training that is given on a regular basis ensuring everyone stays current on protocols and responses and the Marinette Police Department will be the very first responders on site if an Emergency would occur. He explained about a program called ALICE Instructor certification that puts you in a special league, positioning you as a leader and role model. As an ALICE Certified Instructor, you'll learn how to master the training drills that represent a vital part of training.

APRIL MEETING SCHEDULE REMINDER: Mayor Genisot reminded all present that the Annual Common Council Sine Die (Adjourned) meeting, is scheduled for Monday April 16, 2018 at 6 PM and due to the Annual Common Council Reorganization meeting occurring on Tuesday April 17, 2018 at 5:00 PM he is resolving the time conflict for regular Committee meetings that normally would occur at the same time which include Finance and Insurance, Board of Public Works and Personnel and License by rescheduling them for this month only, 1 day later to occur on Wednesday April 18, 2018 at the regular start times.

MAYOR'S REPORT

CITY UPDATES:

Mayor Genisot gave an update regarding the collaboration efforts with Marinette School District and is continuing to work with area groups to not duplicate similar programs provided. He also reported a Marketing director has been offered the position and are waiting for all the proper paperwork to finalize the offer,

UNFINISHED BUSINESS

CONSIDERATION AND POSSIBLE ACTION REGARDING PAY REQUESTS FOR NEW REC CENTER FROM SCHERRER CONSTRUCTION.

Dan Bay, Senior Project Manager for Scherrer Construction, provided an update regarding the progress at the new REC center stating the facility has suffered a few setbacks with the metal panels and won't be wrapping up until the end of May possibly early June. He also stated the interior concrete is complete, Masonry is also complete, Aluminum doors will be installed and the Glass on the front of the building is finished, all bleachers have been installed and netting for the turf will be installed at the end of April and the Monument sign will be installed at the end of May.

Alderperson Flatt moved/ Hitt seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the change order requests # 49 and #51- #57.

Alderspersons Flatt moved/Hitt seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC center from Barley Trucking & Excavating Inc., in the amount of \$17,710.51.

Alderspersons Flatt moved/Polzin seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from De Artega Inc. in the amount of \$193,987.00.

Alderspersons Flatt moved/Polzin seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Nimsdrem Steel. In the amount of \$643.50.

Alderspersons Flatt moved/Polzin seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Frank Zeise Construction Co. in the amount of \$238,364.40.

Alderspersons Flatt moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Crafts Inc. in the amount of \$57,278.75.

Aldersperson Polzin moved/ Flatt seconded and upon a call of the role motion failed by a vote of 2 ayes to 7 nays to approve payment of 180,000.00 contingents upon Scherrer Construction provide a plan to remove and replace exterior panels and the Common Council accept the plan. Aldersperson Kowalski then made a motion/ Hitt seconded and upon a call of the role **motion passed** by a vote of 8 ayes to 1 nay to **approve** a partial good faith payment of 180,000.00 to Roy Ness contracting.

Alderspersons Flatt moved/Walters seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Hubert Glass Inc. in the amount of \$23,702.50.

Alderspersons Flatt moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from VerHalén Commercial Interiors in the amount of \$30,353.95.

Alderspersons Flatt moved/Skorik seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Omni Glass & Paint Inc. In the amount of \$82,365.00.

Alderspersons Flatt moved/Kowalski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Interkal LLC. In the amount of \$78,744.13.

Alderspersons Flatt moved/Marx seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Serv-Ice Refrigeration in the amount of \$170,225.00.

Alderspersons Flatt moved/Kowalski seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Fireline Sprinkler in the amount of \$64,000.00.

Alderspersons Flatt moved/Hitt seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Tri-City Plumbing in the amount of \$109,318.40.

Alderspersons Flatt moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from KBK Services Inc. in the amount of \$352,431.58.

Alderspersons Flatt moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Master Electric Inc. in the amount of \$169,841.65.

Alderspersons Kowalski moved/Hitt seconded and upon a call of the roll the **motion passed** by a vote of 8 ayes to 1 nay to **approve**, as presented, the pay request for new REC Center from Scherrer Construction Co., Inc. n the amount of \$72,747.75.

Alderspersons Kowalski moved/Hitt seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, the pay request for new REC Center from Becker Arena Products, Inc. n the amount of \$154,143,.03.

CONSIDERATION AND POSSIBLE ACTION TO RENEW CONTRACT FOR TWO YEARS WITH AMERICAN LEGION BASEBALL OF MARINETTE, INC. AND MARINETTE YOUTH BASEBALL, INC. ("MYBI")

Aldersperson Hitt moved/ Walters seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** renewal contract for two years with American Legion Baseball of Marinette, Inc. and Marinette Youth Baseball, Inc. ("MYBI") contingent upon the language being revised on page 6 under Improvements and a copy of the revised financials are provided.

CONSIDERATION AND POSSIBLE ACTION TO WAIVE THE PROCUREMENT POLICY TO HIRE OPTIONS ENTERPRISE TO INSTALL NETTING IN THE NEW REC CENTER (SEE ATTACHED).

Alderson Walters moved/ Polzin seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 to **approve** to waive the procurement policy to hire Options Enterprise to install netting in the new REC center in the amount of \$7,800.00.

CONSIDERATION AND POSSIBLE ACTION TO HIRE OWNER’S REPRESENTATIVE, HUFFMAN FACILITY DEVELOPMENT, INC. REGARDING RECREATION CENTER CONSTRUCTION ISSUES (PRESENTATION FROM MAYOR GENISOT)."

Alderson Flatt moved/ Walters seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 to **approve** to hire Owner’s Representative, Huffman Facility Development, INC. at \$150.00 per hour with a maximum of 100 increments or \$15,000.00 and after the maximum has been met the Common Council will need to approved any added increments.

CONSIDERATION AND POSSIBLE ACTION REGARDING PROPOSED CONTRACT FROM COLORTECH OF WISCONSIN, INC.

Alderson Skorik moved/ Noppenberg seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 to **approve** the proposed contract from Colortech of Wisconsin, Inc. for Scope of Work and Design for signage at the new REC Center in the amount of \$3,440.00.

FINANCE AND INSURANCE COMMITTEE

MONTHLY EXPENDITURES: Aldersons Polzin moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **grant advance authorization** to the City Treasurer/Finance Director to pay April 2018 expenditures contingent upon Finance and Insurance Committee approval.

CONSIDERATION AND APPROVAL OF THE FEBRUARY 2018 BUDGET REPORTS:

Alderson Noppenberg moved/ Skorik seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** February 2018 budget reports.

CONSIDERATION AND POSSIBLE ACTION TO WAIVE THE PROCUREMENT POLICY TO PURCHASE AN INFLATABLE FIREHOUSE FOR TRAINING FOR \$6995.

Alderson Walters moved/ Skorik seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** to waive the Procurement Policy to purchase an Inflatable Firehouse for Training for \$6995.

PERSONNEL AND LICENSE COMMITTEE

CONSIDERATION OF TEMPORARY CLASS “B” FERMENTED MALT BEVERAGE LICENSE APPLICATION FOR MARINETTE COUNTY TAVERN LEAGUE FOUNDATION 501C3 FOR THE MARINETTE COUNTY TAVERN LEAGUE FOUNDATION SOFTBALL TOURNAMENT TO BE HELD AT HIGLEY FIELD (2001 CARNEY AVE.) ON JUNE 8-9, 2018.

Alderson Kowalski moved/Noppenberg seconded and all concurred, to **grant** a temporary retail Class “B” Fermented Malt Beverage Wine license to Marinette County Tavern League Foundation for a League Softball Tournament to be held at Higley Field (2001 Carney Ave.) on June 8-9, 2018.

TWO (2) RENEWAL OPERATOR LICENSE APPLICATIONS

Aldersons Polzin moved/Noppenberg seconded and all concurred, to grant operator licenses to the following two (2) applicants who are renewing their 2-year operator/beverage server license for the period expiring June 30, 2020, to Tammy A. Birling and Gabriele M. Dorna.

NINE (9) NEW OPERATOR LICENSE APPLICATIONS: Aldersons Marx moved/Noppenberg seconded and all concurred, to **conditionally grant** operator licenses to the following nine (9) new applicants: Ashley L Laga, Kelly L. Maye, Jennifer L. Mouford, Timothy J. Robers, Elaine D. Rosene, Nicole M. Sauve, Kristi L Thoreson, Chase M. Trottier and Taylor L. Verrette, Each aforementioned operator license applicant, recommended to have licenses granted for the current licensing period expiring 6/30/2020, shall be contingent upon each applicant providing documentation to City Clerk’s Office, prior to expiration date of their 60-day provisional operator license, confirming completion of a State of Wis. approved Responsible Beverage Server class and Pursuant to Marinette Municipal Code § 9.0220, Personnel and License Committee Policy No. PLC - 1.0010 and Wis. Stat. § 125.17.

CONSIDERATION OF RECOMMENDATION TO REMOVE 5 EMPLOYEES FROM THE PAY FOR PERFORMANCE WAGE SCALE.

Alderson Kowalski moved/ Polzin seconded and upon a call of the role **motion passed** by a vote of 9 ayes to 0 nays to **approve** removing five Administrative staff employees from the Pay for Performance Wage Scale. Currently these positions are held by the two Municipal Court Clerks, Administrative staff in the Mayor’s and City Attorney’s office and Administrative Staff at Senior Center..

CONSIDERATION OF RECOMMENDATION TO APPROVE NEW WAGE SCALE FOR ADMINISTRATIVE STAFF.

Alderson Kowalski moved/ Polzin seconded and upon a call of the role **motion passed** by a vote of 9 ayes to 0 nays to **approve** as presented the new wage Scale for Administrative Staff Employees.

CONSIDERATION OF RECOMMENDATION TO APPROVE MOVING 2 DEPARTMENT HEAD POSITIONS TO 50% OF THE CURRENT WAGE SCALE.

Alderson Kowalski moved/ Polzin seconded and upon a call of the role **motion passed by** a vote of 9 ayes to 0 nays to

approve moving the City Clerk and Finance Director/ Treasurer to 50% of the current Pay for Performance wage Scale retroactive to January 1, 2018.

BOARD OF PUBLIC WORKS

DISCUSSION OF RECOMMENDATION REGARDING THE TRAFFIC SIGNAL PREVENTIVE MAINTENANCE CONTRACT WITH TAPCO FOR 2018: Alderperson Hitt moved/ Noppenberg seconded and upon a call of the roll **motion passed** by a vote of 9 ayes to 0 nays to **approve** Traffic Signal Preventive Maintenance Contract with TAPCO for 2018.

CONSIDERATION OF BID RESULTS FOR NORTH RAYMOND STREET, STREET AND UTILITY CONSTRUCTION, PROJECT #2018-200: Alderpersons Skorik moved/ Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to accept the low bid totaling \$435,442.77 from barley trucking & Excavating Inc.

CONSIDERATION OF BID RESULTS for Chip Seal Coat and Spray Patching, Project #2018-400.: Alderpersons Kowalski moved/Keller seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **accept** the sole bid totaling \$102,951.10 from Fahrner Asphalt Sealers, LLC. for Chip Seal Coat and Spray Patching, Project #2018-400

BID RESULTS FOR CY 2018 CONSTRUCTION SEASON MATERIAL REQUIREMENTS FOR TOPSOIL: Alderpersons Skorik moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **accept** the sole total base bid totaling \$1,495.00 submitted by Havelka Construction that establishes the following CY 2018 requirement price of \$14.95 per ton for screened topsoil.

BID RESULTS FOR CY 2018 CONSTRUCTION SEASON MATERIAL REQUIREMENTS FOR GRAVEL Alderpersons Keller moved/Hitt seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to accept the low total base bid submitted by Biehl construction Co., Inc., for \$875.00 that establishes the following CY 2018 requirement price for 3/4" crushed limestone gravel at \$8.75 per ton

BID RESULTS CY 2018 CONSTRUCTION SEASON MATERIAL REQUIREMENTS FOR ASPHALT FOR: Alderpersons Skorik moved/Hitt seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **accept** the low total base bid for \$57,845.00 from Biehl Construction, Inc., establishing the following CY 2018 construction season requirement price for **bituminous asphalt plant mix (FOB Marinette Job Site)** at \$68.00 per ton; **bituminous asphalt plant mix (FOB Asphalt Plant)** at \$63.00 per ton; **bituminous asphalt plant mix (plus cost to place & roll mix)** for one (1) ton to twenty (20) tons at \$165.00 per ton; twenty-one (21) tons to fifty (50) tons at \$125.00 per ton and over fifty (50) tons at \$105.00 per ton; **saw cut bituminous pavement** \$2.00 per linear foot; **saw cut concrete, full depth** at \$2.50 per linear foot; **excavation common** at \$7.25 sq. yd.; **base aggregate 3/4" dense 8" thick** at \$9.25 sq. yd. and **granular backfill** at \$12.00 cubic yd.

DISCUSSION AND APPROVAL OF THE 2017 MS4 ANNUAL REPORT. (HANDOUT AT MEETING). Alderperson Keller moved/ Skorik seconded and all concurred to **approve** as presented the 2017 MS4 Annual Report.

DISCUSSION AND APPROVAL OF FREE LITTLE LIBRARIES. Alderpersons Walters moved/Skorik seconded and all concurred to **approve** as presented the proposed Free Little Libraries at Fred Carney Park, Duer Gym and Higley Field.

PUBLIC SAFETY AND CODE ENFORCEMENT COMMITTEE

COMMITTEE MEMBERS RECOMMEND APPROVAL OF ORDINANCE NO. 2397 – AMENDING MMC 5.0301 PERTAINING TO EMERGENCY MANAGEMENT WHICH WILL BE VOTED LATER ON TONIGHT’S AGENDA.

NEW BUSINESS

APPROVAL OF FOUR FACADE IMPROVEMENT PROGRAM GRANT APPLICATION LAW OFFICE OF TRAVIS A. COWELL, WOLFE PROPERTIES, LLC, KC WILSON, RIVERFRONT INN AND JOE’S CHEESE HOUSE.

Alderperson Kowalski moved/ Polzin seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** as presented the four Facade Improvement Program Grant applications from Law Office of Travis Cowell in the amount of \$2,043.93, Wolfe Properties LLC, in the amount of \$10,000.00, K.C Wilson, Riverfront Inn in the amount of \$10,000.00 and Joe’s Cheese House in the amount of \$1,750.00

RESOLUTIONS

(Copies of complete text of the resolution described below have been placed on file at the City of Marinette Clerk’s office.)

RESOLUTION NUMBER 05-2018: Alderpersons Kowalski moved/Noppenberg seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 05-2018 Approving transportation Resolution #850 between the City and Bay-Lake Regional Planning Commission for Professional Services to provide Technical Assistance for the Administration of the 2018 Shared-Ride Taxi program.

RESOLUTION NUMBER 06-2018: Alderpersons [Kowalski](#) moved/[Marx](#) seconded and upon a call of the roll the motion passed by a vote of 9 ayes to 0 nays to **approve** City of Marinette Resolution No. 06-2018 adopting April 27, 2018 as “Arbor Day” within the City of Marinette.

APPROVED ORDINANCES

Please take notice that the City of Marinette enacted the following ordinance listed below on [Wednesday April 5, 2017](#). Pursuant to WI Stat. § 62.11(4)(c)(2) copies of the complete text of ordinance listed below may be obtained at the City of Marinette Clerk’s office located at Marinette City Hall, 1905 Hall Ave., Marinette WI or by calling 715-732-5140. Each City of Marinette Ordinance listed below shall take effect on the day after publication in this newspaper or at a later date if expressly prescribed in the ordinance.

ORDINANCE # 2396: Alderpersons [Kowalski](#) moved/[Noppenberg](#) seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve, as presented**, City of Marinette Ordinance No. 2396- Creating section MMC 1.0307 pertaining to City of Marinette Comprehensive Plan adoption and Amendments.

ORDINANCE # 2397: Alderpersons [Walters](#) moved/[Kowalski](#) seconded and upon a call of the roll the **motion passed** by a vote of 9 ayes to 0 nays to **approve**, as presented, City of Marinette Ordinance No. 2397- Amending MMC 5.0301 pertaining to Emergency Management.

ADJOURNMENT: Alderpersons [Kowalski](#) moved/[Noppenberg](#) seconded and all concurred to adjourn at 7:38 PM.

Lana R. Bero, City Clerk

The next regular Common Council meeting is scheduled for [Tuesday May 1, 2018](#) at 06:00 PM in the Common Council Chambers at Marinette City Hall, Marinette, WI.