

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES
COMMISSIONS**

******CITY HALL CONFERENCE ROOM 214****
1905 Hall Avenue Marinette, WI 54143**

Monday, June 18, 2018 - 4:00pm

1. Call the meeting to order: The meeting was called to order at 4:00 pm.
2. Roll Call: Present Commissioners K. Keller, E. Lang, J. Kolaszewski, M. Shaffer, P. Noppenberg.

Excused: Commissioner B. Kopish, S. Lang

Others Present: Mayor Genisot, Jackie Miller, City of Marinette Finance Director, Rick Polzin, Ward 7 City Council Member, Neil Motto, Chief Operator Marinette Water Utility, Jon Sbar, City Attorney arrived at 4:10 pm.
3. Motion to approve the agenda: A motion was made by Commissioner M. Shaffer seconded by Commissioner P. Noppenberg. Motion carried.
4. Public Comment limited to 5 minutes: No public comment was made.

Water Utility Agenda Items:

5. Approval of the Water Utility Bills paid: May 1, 2018-May 31, 2018: A motion was made by Commissioner M. Shaffer seconded by Commissioner E. Lang. Motion carried.
6. Discussion and information regarding Water Districts: Commissioner K. Keller handed out information explaining Municipal water districts. No other action was taken on this item.

Wastewater Utility Agenda Items:

7. Approval of the Wastewater Utility Bills paid: May 1, 2018- May 31, 2018: A motion was made by Commissioner E. Lang seconded by Commissioner P. Noppenberg. Motion carried.
8. Discussion and possible action regarding CMAR annual report: A motion was made to accept the CMAR annual report by Commissioner M. Shaffer seconded by Commissioner E. Lang. Motion carried.
9. Discussion and possible action regarding replacement of sewer line in the 900 and 1000 block in alley between Carney and Main Street: No action was taken on this item. It is in the budget for next year's projects.

Joint Utilities Agenda Items:

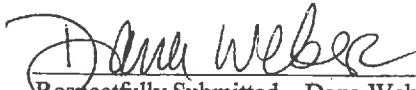
10. Approval of the minutes of the May 21, 2018 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski. Motion carried.
11. Discussion and possible action regarding City proposal for pay grades and rates: A motion was made by Commissioner J. Kolaszewski seconded by Commissioner E. Lang to accept the City proposed pay grades and move the (2) part-time employees to the 85% Administrative Assistant III pay rate effective the next pay period. An adjustment may be needed in the future based on how employees are classed in wage scale. Motion carried.
12. Operations Manager Report: Warren Howard, Operations Manager, reported one master meter is installed at Country Meadows Mobile Home Park. They are working to install the other one on Wednesday June 19, 2018. Tyco is currently testing some drinking water wells in the area of concern and the City is testing the remaining drinking water wells. PFOA's results were submitted to the DNR the bio-solids tests will be back in a month or so.

Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – J Sbar, City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; K Kostelecky, Recreation Director; Assessor; J Mabry, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

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13. Business Manager Report: Dana Weber, Business Manager, handed out the notice that will be printed on the bills to notify customers of the Wastewater rate increase effective next billing period. The joint meeting with the City Council for the audit presentation will be rescheduled the date is yet to be determined. Copies of the Bonds payments were also handed out.
14. Budget/overtime review- Reviewed reports
15. Discussion of possible future agenda item: WPS clean-up at the Wastewater Plant. Lift stations coordinate with the City. Alley paving.
16. Motion to adjourn: A motion was made at 5:17 pm by Commissioner M. Shaffer seconded by Commissioner E. Lang. Motion carried.


Respectfully Submitted – Dana Weber
Business Manager


K. Keller - Chairman