

**JOINT MEETING OF THE MARINETTE WATER & WASTEWATER UTILITIES
COMMISSIONS**

******CITY HALL CONFERENCE ROOM 214****
1905 Hall Avenue Marinette, WI 54143**

Monday, October 15, 2018 - 4:00pm

1. Call the meeting to order: The meeting was called to order at 4:00 pm.
2. Roll Call: Present Commissioners K. Keller, J. Kolaszewski, B. Kopish, M. Shaffer, P. Noppenberg, S. Lang.
Excused: Commissioner E. Lang.

Others Present: Brian Miller, City of Marinette Public Works Director, Jackie Miller, City of Marinette Finance Director arrived at 4:11 pm, Mayor Genisot arrived at 5:06 pm.
3. Motion to approve the agenda: A motion was made by Commissioner P. Noppenberg seconded by Commissioner M. Shaffer. Motion carried.
4. Public Comment limited to 5 minutes: No public comment was made.

Water Utility Agenda Items:

5. Approval of the Water Utility Bills paid : September 1, 2018-September 30, 2018: A motion was made by Commissioner S. Lang seconded by Commissioner M. Shaffer. Motion carried.
6. Discussion and possible action regarding Water department ordering a 2019 Pickup truck with a plowing package: A motion was made by Commissioner J. Kolaszewski seconded by Commissioner B. Kopish to proceed with a bid to order a new 2019 Pickup truck. Motion carried.
7. Discussion and possible action regarding relocation of Ogden Street Water main: A motion was made by Commissioner S. Lang seconded by Commissioner J. Kolaszewski to approve design to relocate water main subject to City Council approval with the cost of the project being equally divided between the City and Water Utility.

Wastewater Utility Agenda Items:

8. Approval of the Wastewater Utility Bills paid: September 1, 2018- September 30, 2018: A motion was made by Commissioner M. Shaffer seconded by Commissioner J. Kolaszewski. Motion carried.
9. Discussion and possible action regarding recent energy audit at the Wastewater plant: The energy audit was provided to the Commission for information purposes only no action was taken on report.

Joint Utilities Agenda Items:

10. Approval of the minutes of the September 17, 2018 Joint Water and Wastewater Utility Meeting: A motion was made by Commissioner M. Shaffer seconded by Commissioner P. Noppenberg. Motion carried.
11. Discussion and possible action regarding 2019 preliminary budget: The Wastewater budget was reviewed. \$500,000 is in the budget for street and alley projects, along with money allocated for the lift station project. A portable generator is budgeted for lift stations and funds were allocated to adjust some rates per current pay scale. In the Water budget is a pickup truck with a plow, along with PLC update, \$500,000 is allocated for street projects, \$100,000 is also in the budget to finish the master meter project. Wages were adjusted for office staff to follow City pay scale and \$7,000 is allocated for an upgrade to the current meter read software.
12. Operations Manager Report: Warren Howard, Operations Manager reported the Mary Street Mobile Home Park is scheduled to be master metered on October 24th. The two properties on Taylor Street and Ogden Street have been granted extensions till July 2019 to hook up to City Water. Jackie Miller, City Finance Director reported the internet


Cc:(agenda w/encl.) S Genisot, Mayor; Operations Manager, Warren Howard ;City of Marinette Department Heads – J Sbar, City Attorney; L Bero, City Clerk; J Miller, Finance Director; B Miller, Public Works Director; (agenda only) Council Members, J.Heckel, Fire Chief; K Kostelecky, Recreation Director; Assessor; J Mabry, Chief of Police; EagleHerald; Peshtigo Times; Bay Cities Radio; City Hall Bulletin Board; Marinette Water Utility Plant

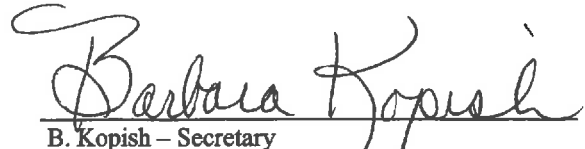
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is going good but the City needs to redesign the network. The wireless connection is not working for Fire Department along with Wastewater and other departments.

13. Business Manager Report: Dana Weber, Business Manager reported the office is busy with Tax Roll letters and the budget.
14. Budget/overtime review: Review reports
15. Discussion of possible future agenda item
16. Motion to adjourn: A motion was made at 5:13 pm to adjourn by Commissioner M. Shaffer seconded by Commissioner B. Kopish. Motion Carried.


Respectfully Submitted – Dana Weber
Business Manager


B. Kopish – Secretary

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